

## PERSON SPECIFICATION



<b>POST OF:</b>	TEMPORARY FORENSIC SCIENCE GATEWAY MANAGER	<b>LOCATION:</b>	CRIME DIVISION, OPERATIONS, 173 PITT STREET, GLASGOW, G2 4JS	<b>BAND:</b>	H
<b>REF:</b>	R146/09				
<b>ATTRIBUTES</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>			
EDUCATIONAL/ OCCUPATIONAL	<p>Educated to Degree level (or equivalent) with proven managerial experience and knowledge of mortuary procedures and Forensic Applications</p> <p>Previous supervisory experience.</p> <p>Previous experience of setting and managing budgets.</p> <p>Experience in the preparation of operational and statistical reports.</p>	<p>Previous experience of working in a disciplined environment/police environment.</p> <p>Experience in the preparation of strategic reports.</p>			
PERSONAL QUALITIES	<p>Highly motivated individual with strong leadership qualities.</p> <p>Ability to plan, prioritise and complete work within set timescales.</p> <p>Must have a caring attitude with sensitivity to the needs of the bereaved.</p> <p>Excellent communication skills, both orally and in written work.</p> <p>Display a high degree of commitment and integrity with the ability to work under pressure.</p> <p>Experience of partnership working.</p>				
SPECIAL APTITUDES	<p>Previous experience of dealing with complaints and enquiries.</p> <p>Awareness of body retention issues and legislation.</p>				
CIRCUMSTANCES	Must be adaptable / flexible to meet workload demands.				
<b>A DRIVING LICENCE IS: DESIRABLE</b>					
<b>ANY SPECIAL REQUIREMENTS PERTINENT TO THE POST: N/A</b>					